

TITLE OIL CORP. TOWN



APPLICATION FOR EMPLOYMENT

TITLETOWN OIL

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Titletown Oil is an equal opportunity employer and will not discriminate, or tolerate discrimination, against any employee or applicant in any manner prohibited by law. Those applicants requiring reasonable accommodations to the application and/or interview process should notify the location Manager.

Position(s) Applied For

Date of Application

How Did You Learn About Titletown Oil?

In Store Job Posting
Friend
Radio Ad

Newspaper Ad
Titletown Oil Employee _____
Other _____

Last Name	First Name	Middle
Street Address		
City, State, Zip		
Telephone # ()		Mobile/Beeper/Other Phone # ()

Date available of work ___/___/___ What is your desired hourly/salary range? _____

Are you available to work: Full Time (Please indicate 1 2 3 shift)

 Part Time (Please indicate Mornings Afternoon Evenings)

 Temporary (Please indicate dates available ___/___ - ___/___)

Are you currently employed? **Yes No**

May we contact your current employer? **Yes No**

Are you currently on "lay off" status and subject to recall? **Yes No**

Best time to contact you at home is: _____:_____ AM/PM

Have you ever been employed by Titletown Oil before? **Yes No**

If yes, give dates, positions and locations _____

Are you legally eligible for employment in this country? **Yes No**

Proof of citizenship or immigration status will be required upon employment

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? **Yes No**

If yes, please provide date(s) & details _____

Answering yes does not constitute an automatic bar to employment. Facts such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be considered.

EDUCATION	Name and Address	Course of Study	Years Completed	Degree
HIGH SCHOOL				
TRADE/BUSINESS				
COLLEGE				
OTHER				

WORK EXPERIENCE	Start with your present or last job. Include any job-related activities, volunteer work, school assignments, Self Employment, or Military Service.		
EMPLOYER	Dates Employed		Title and Job Duties
Address	From	To	
Telephone Number			
Supervisor	Hourly Rate/Salary		
Reason for Leaving	Starting	Final	
May We Contact Yes No			
EMPLOYER	Dates Employed		Title and Job Duties
Address	From	To	
Telephone Number			
Supervisor	Hourly Rate/Salary		
Reason For Leaving	Starting	Final	
May We Contact Yes No			
EMPLOYER	Dates Employed		Titles and Job Duties
Address	From	To	
Telephone Number			
Supervisor	Hourly Rate/Salary		
Reason for Leaving	Starting	Final	
May We Contact Yes No			
COMMENTS:	Describe any other training you consider relevant to the position for which you are applying. Include an explanation of any gaps in employment.		

PERSONAL/PROFESSIONAL REFERENCES

Do not include family members or past supervisors

NAME	PHONE NUMBER	BUSINESS	YEARS ACQUAINTED

NOTE TO APPLICANTS: DO NOT ANSWER THESE QUESTIONS UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING

Can you perform the essential functions of this job, either with or without reasonable accommodation?

YES NO

Can you meet the attendance requirements of the job? YES NO

Explanation:

APPLICANT'S STATEMENT**PLEASE READ BEFORE SIGNING**

By signing this application, I declare that the information provided by me is complete and true to the best of my knowledge. I understand that any misrepresentation or omission on this application may preclude an offer of employment, or may result in my discharge from employment if I am already employed at the time the misrepresentation or omission is discovered.

I expressly authorize, without reservation, Tiletown Oil, its representatives, employees, or agents to contact and obtain information from all references (personal and professional), employers public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from Tiletown Oil and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at anytime, with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied, oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by an owner of Tiletown Oil.

I certify that I have read, fully understand and accept all terms of the Applicant Statement.

Signature of Applicant _____

Date ____/____/____